

ONLINE TOT SUBMISSION INSTRUCTIONS:

NAVIGATE TO: <https://PISMOBEACH.PROGRESSIVECLOUD.NET/WEBRENEWALS>

Enter the **Account Number** and **Security Code** provided in the City's email. Then, click "**Continue**".



Transient Occupancy Tax (TOT) Report

Enter Account Number: Friday, August 29, 2025	
Account Number	
Security Code	
Click to Continue when ready	Continue

[Click here for instructions on this form](#)

- [What to do if you lost your security code](#)
- [Learn more about the security code](#)

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If you have not provided an email, you will be prompted to enter one.



Gather Email

Email address is required.
Please enter it below:

Enter Email Address:	
Confirm Email Address:	

[Privacy Policy](#)
[Report a Problem](#)

On the next screen, verify the information and update as needed.



Transient Occupancy Tax (TOT) Report

Please confirm that the following information provided is correct:

License Expiration Date:

Expiration Date: 10/1/2025

Business Attributes:

Account Number: 19455
Business Name: PISMO SURFSIDE
DBA:
Business Phone: (456)464-6466

Business Address:

Address: 200 MAIN
City, State and Zip: PISMO BEACH, CA, 93448

Mailing Address:

Attention:
Mailing address: 200 MAIN
Mailing City: PISMO BEACH, CA, 93448

Contacts:

Address

Phone

Select Action Type:

- ☐ Pay TOT
- ☐ Update my Info

[Continue](#)

[Report a Problem](#)

Once the information is verified, click the **"Pay TOT"** button, along with checking the box to certify the address and phone number are correct. Then, click **"Continue"**.

The next screen shows the outstanding reporting periods. You must report on the oldest outstanding period first. Click the “**Submit**” button.

Once you submit a report, you may continue reporting additional outstanding periods before making the payment.



Tax Payments

Please select the period that you want to pay from the list of period(s) shown below.

	Account Number	Start Date	End Date	Due Date	
OT	19455	6/1/2025	6/30/2025	7/31/2025	Submit
OT	19455	7/1/2025	7/31/2025	8/30/2025	Pending

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The next screen is the “**Form Entry**” which is the calculation screen.

Enter in “**Total rent collected for month**” (whole dollars) and complete any additional fields that are applicable. If a field is not applicable, you may need to enter “0”.

Then click the “**Calculate Amount Due**” button to see the Total Due and click “**Submit Payment**”.

Account Number: 19455
Due Date: 7/31/2025
Permit Type:

TOT

Name:
Days past due:
Period:

PISMO SURFSIDE
28
06/01/25 - 06/30/25

Total rent collected for month 10,000.00

Rental Receipts for rooms occupied more than 30 consecutive days by the same person 1,000.00

Rental Receipts for occupancies by any federal/foreign employee who is exempt by federal law or international treaty 500.00

Total Exculsions and Exemptions 1500

TOT Tax Due 935.00

LBID 1% Assessment Due 85.00

LBID 1% Assessment Due for Improvements 85.00

County TMD Assessment Due 127.50

Enter Total Rental Unit-Night Rented 60.00

Total Units at Property 20.00

Please upload/attach the correct [Exemption Form\(s\) and/or Non-Transient Form\(s\)](#) if you are claiming an exemption. Exemption Forms and Non-Transient Forms can be found [here](#). TOT/LBID/TMD e-filings with exemptions will not be processed until Exemption Form(s) and or Non-Transient Form(s) are provided.

☒ I have no exemptions to claim.

Penalties (if any): 124.00

Interest (if any): 6.00

Delinquent Filing Penalty: 200.00

Total due: 1562.50

On the next screen, click **“Proceed to Payment”** unless you are entering for multiple properties. If entering multiple properties, then click **“Add More Items”**.

Receipt ID	Account	Name	Units	Period	Amount	Delete
40	19455	LBID	8500	06/01/25 - 06/30/25	\$85.00	X
40	19455	LBIDI	8500	06/01/25 - 06/30/25	\$85.00	X
40	19455	LBIDPEN	28	06/01/25 - 06/30/25	\$17.00	X
40	19455	SLOTMDA	85	06/01/25 - 06/30/25	\$124.95	X
40	19455	SLOTMDACity	85	06/01/25 - 06/30/25	\$2.55	X
40	19455	SLOTMDINT	28	06/01/25 - 06/30/25	\$1.00	X
40	19455	SLOTMDPEN	28	06/01/25 - 06/30/25	\$13.00	X
40	19455	TOT	10000	06/01/25 - 06/30/25	\$935.00	X
40	19455	TOTINT	28	06/01/25 - 06/30/25	\$5.00	X
40	19455	TOTLATE	28	06/01/25 - 06/30/25	\$200.00	X
40	19455	TOTOcc	60	06/01/25 - 06/30/25	\$0.00	X
40	19455	TOTPEN	28	06/01/25 - 06/30/25	\$94.00	X
40	19455	TOTUnits	20	06/01/25 - 06/30/25	\$0.00	X
					\$1,562.50	

+ Add More Items

Proceed to Payment

Next, complete the payment holder information and click **“Enter Payment Info”**. (echeck is required)

Payment Info

Amount Due: \$1,562.50

Payment Holder Name and Address

First Name	BOBBY
Last Name	BEACHBUM
Address	200 MAIN
City	PISMO BEACH
State	CA
Zip Code	93448

Enter Payment Info

Enter the Bank Information and “**Submit**” payment.

Bank Information

Bank Name

Name On Account *

Account Number *

ABA Routing Number *

Bank Account Type

Personal Chec... ▼

Submit